



Minutes of the Meeting of Cameron Community Council  
Wednesday 17<sup>th</sup> January 2024  
Cameron Parish Hall

**Community Councillors Present:** Ralph Sprot, Martin Baird, Audrey Harte, Carole Stewart  
**Ex Officio members present:** Cllr Alycia Hayes

**1. Apologies**

None

**2. Matters Outstanding from Inaugural Meeting**

- Office Bearers' Appointments were confirmed as  
Chair: Ralph Sprot  
Vice-Chair: Audrey Harte  
Treasurer: Martin Baird  
Secretary: Carole Stewart
- The Constitution and Standing Orders were adopted. The meetings timing (6.30pm), venue (Cameron Hall) and frequency (3<sup>rd</sup> Wednesday of each month bar December and July) remained unchanged for community continuity purposes but the potential for alternative venues was noted.
- Key contacts were agreed, as was a potential pathway to try to maximise community engagement in the Local Place Plan (LPP) to meet the revised deadline for comments to Fife Council by 24<sup>th</sup> June 2024. Cllr. Hayes kindly offered to forward elements of the Pittenweem & Crail LPPs, as an aide to the new CCC.  

**Action: Cllr. Hayes**
- Considering the entirety of the change of Office Bearers, it was agreed that time would be devoted in the February 2024 meeting to assuring obligations under the General Data Protection Regulations (GDPR), previously reviewed annually each September, were understood.  

**Action: Secretary**
- It was acknowledged that the reduction in the size of the CCC membership could be problematic and that steps would be taken to fill casual vacancies at the earliest opportunity. The interest expressed by Kimberley Bennett and Christine Clark in joining CCC was gratefully noted and would be followed up together with others believed to also have shown willingness to serve.  

**Action: Secretary**
- Ways of working, predominately by email communication, were considered satisfactory.

**3. Community Police Team: Update**

The written updates from the Community Police Team (**Attachments 1 - 4**) for September, October, November and December 2023 were tabled and noted.

**4. Approval of minutes of previous meetings**

The Informal Notes arising from the final meeting of the former CCC members on Wednesday 20<sup>th</sup> September 2023 and those arising from the inaugural meeting of the new CCC group, following the Fife Council Community Council Interim Elections 2023, on Wednesday 29<sup>th</sup> November 2023, were tabled and noted.

## **5. Matters arising from minutes of previous meetings, not otherwise on this agenda**

None

## **6. Planning Applications for CCC attention**

*For the record, it is noted that while Area Councillors can advise on administrative processes, they make no comment on any planning application being considered by CCC.*

### *a. Matters arising from minutes of previous meeting:*

- Development of Local Place Plans (LPP): The entirety of information gathered by CCC 2018-2023 after distribution of a leaflet to Cameron residents in Summer 2023 was circulated, together with the front page of North East Fife Area Surveys' Analysis 2022 (**Attachment 5**), published in full at [https://www.fife.gov.uk/\\_data/assets/pdf\\_file/0022/527071/North-East-Fife-Area-Surveys-Analysis-2022-v2.pdf](https://www.fife.gov.uk/_data/assets/pdf_file/0022/527071/North-East-Fife-Area-Surveys-Analysis-2022-v2.pdf) . It was agreed that work would begin on a 2024 information refreshing/ gathering exercise in February 2024.
- 22/04050/ FULL: Refurbishment and change of use of existing mixed-use building (Classes 4 & 6) to form café with outdoor seating and educational training facility (Classes 3 & 10) (including demolition of glasshouse and existing extension), Craigtoun Country Park. Application was approved, with conditions, 18<sup>th</sup> October 2023.
- Feddinch: new CCC members were reminded that when development at Feddinch was approved, there were conditions relating to repair and restoration of local roads which should be continued should development ever re-start

### *b. New matters*

- Craigtoun Hospital Development: The interest expressed by Mount Melville residents in engaging with the developers was noted. It was suggested that care should be exercised in branding any such initiative, to assure a positive engagement approach.
- A request by Niven Homes to address CCC was noted. An invitation to attend in February and possibly again later in Spring, to inform the LPP process, would be extended.

**Action: Secretary**

## **7. Roads in CCC Area**

It was confirmed that the new damage arising from the autumn/winter storms (up to Storm Henk) had been reported to Fife Council.

## **8. Finance and Accounts**

A modest increase in Cameron Hall rental to £15/ hour plus £0.40/ unit electricity, effective 1<sup>st</sup> January 2024, was noted.

## **9. Craigtoun Park Update**

It was agreed the Secretary would approach the Chairman of Friends of Craigtoun to agree appropriate dates in 2024 for regular updates to CCC.

**Action: Secretary**

## **10. Fife Councillors' Update**

Cllr Hayes reported that Fife Council's enrolments for Primary 1 (for children turning 5 between 1 March 2024 and 28 Feb 2025) and for Early Learning and Childcare (for children born between 1 March 2021 and 28 Feb 2022) are now open. Criteria and applications are available online at

[www.fife.gov.uk/schooladmissions](http://www.fife.gov.uk/schooladmissions) and [www.fife.gov.uk/nurseryapplications](http://www.fife.gov.uk/nurseryapplications) , or on paper directly from nurseries, playgroups and childminders working in partnership with Fife Council.

Cllr Hayes provided links to some sources of funding potentially available to CCC and confirmed that (accountants) AZETS have completed this year's external audit of Fife Council.

Cllr Hayes also confirmed that advertised surgeries are now considered ill-advised, due to safety concerns, but that she is available to meet by mutually convenient appointment via [cllr.alycia.hayes@fife.gov.uk](mailto:cllr.alycia.hayes@fife.gov.uk) or 03451 555555 ext. 430489.

#### **11. AOCB**

- Niven Homes' request was dealt with in item 6 above.
- It was confirmed that on-going discussions continued to identify the best means of protecting the internationally-recognised Special Protection Area (SPA) for Cameron Reservoir, in light of the "for sale" status of the surrounding land currently owned by Scottish Water.

**12.Date of next meeting:** 21<sup>st</sup> February 2024

Meeting closed 8.15pm