CAMERON COMMUNITY COUNCIL

INAUGURAL MEETING

Wednesday 10th October 2018
6.30 pm
Cameron Parish Hall, Cameron

AGENDA

1.   Welcome & Introductions

2.   Apologies

3.   Declarations of Interest

4.   Appointment of Office Bearers –

   - Chair
   - Vice Chair
   - Secretary
   - Treasurer

5.   Any Other Competent Business

6.   Dates of Future Meetings

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND.

SCHEME FOR THE ESTABLISHMENT OF COMMUNITY COUNCILS IN FIFE – DECLARATION OF ACCEPTANCE OF OFFICE

_____ **Community Council**

I,..., having been elected/appointed to the office of Community Councillor for ……………..……………………… Community Council declare that I accept that office and undertake that I will fulfil the duties of it according to the best of my judgement and ability and in doing so undertake to meet the Standards of Conduct contained in Schedule 3 of the Scheme for the Establishment of Community Councils in Fife (details overleaf).

I am an elected Member / a nominated Member* / a co-opted Member (_please delete as applicable_).

*If you have been appointed as a nominated Member, please provide the name of the specific organisation you are representing: …………………………………………….

Signature: …………………………….   Date: …………………………….

Name: _____

Address: _____

_____ Postcode: _____

Tel No: _____

Mob No: _____

Email: _____

The above information will be held by Fife Council for communication purposes. Contact information may be distributed to Council Services and other agencies and also made available through a variety of media as public information (particularly the contact details of Chairs and Secretaries). You should indicate below if you do not want your information to be used by Fife Council.

I agree / do not agree (**please delete as appropriate**) to the above contact information being made available.

Please return the completed form to Fife Council, Democratic Services, 3rd Floor, Fife House, North Street, Glenrothes, Fife KY7 5LT or email to beth.flynn@fife.gov.uk.

STANDARDS OF CONDUCT

The following key principles should be followed by all Community Councillors.

Duty
Community Councillors have a duty to uphold the law and act in accordance with the law and the public trust placed in them. They have a duty to act in the interests of the Community Council as a whole and all the communities served by it and a duty to be accessible to all the people of the area for which they have been elected to serve, and to represent their interests conscientiously.

Selflessness
Community Councillors have a duty to take decisions solely in terms of the public interest. They must not act in order to gain financial or other material benefit for themselves, family or friends.

Integrity
Community Councillors must not place themselves under any financial or other obligation to any individual or organisation that might reasonably be thought to influence them in the performance of their duties.

Objectivity
Community Councillors must make decisions solely on merit when carrying out public business.

Accountability and Stewardship
Community Councillors are accountable for their decisions and actions to the public. They have a duty to consider issues on their merits, taking account of the views of others, and they must ensure that the Community Council uses its resources prudently and in accordance with the law.

Openness
Community Councillors have a duty to be as open as possible about their decisions and actions, giving reasons for their decisions and restricting information only when the wider public interest clearly demands.

Honesty
Community Councillors have a duty to act honestly. They must declare any private interests relating to their public duties and take steps to resolve any conflicts arising in a way that protects the public interest.

Leadership
Community Councillors have a duty to promote and support these principles by leadership and example, and to maintain and strengthen the public's trust and confidence in the integrity of the Community Council and its Community Councillors in conducting public business.

Respect
Community Councillors must respect the members of the community they serve and all other Community Councillors and the role they play, treating them with courtesy at all times.