



Minute of the Meeting of Cameron Community Council  
Wednesday 16 October 2019 at 6.30 pm  
Cameron Parish Hall

**Community Councillors Present:** Gordon Ball, Katherine Christie, John Picken (Chair), Jay Spankie

**Ex Officio members present:** Cllr John Docherty, Cllr Linda Holt

**1 Apologies**

Bruce Thomson, Innes Wright, Cllr Bill Porteous, Community Police Team representative

**2 Community Police Team: Update**

The Secretary reported that the written update from the Community Police Team had not yet arrived and would be forwarded to members when received.

**3 Approval of minutes of previous meetings**

The minutes of the meeting of the previous CCC, on 18 September 2019, were approved as an accurate record.

**4 Matters arising minutes of previous meeting, not otherwise on this agenda**

- a. Item 4a (Peat Inn solar lights): Actioned. Cllr Docherty confirmed he had reported the matter to the relevant FC department.
- b. Item 4b (BT Payphones): Actioned. Secretary confirmed FC had acknowledged receipt of the request to retain Peat Inn payphone.
- c. Item 10 (Craigtoun House): Actioned. Secretary confirmed a reply from the General Manager at the Old Course Hotel that reported their intention to seek planning permission for remedial and repair work to the building.

**5 Planning Applications for CCC attention**

a. *Matters arising from minutes of previous meeting:*

- Item 5b (Housing sites): Chair to check Local Plan for housing sites information. Not yet actioned. In general discussion Cllr Holt reported that FC would be embarking on the next cycle of development planning ('FifePlan2') towards the end of 2019. She reported local communities can undertake local community action planning, with support from FC and agreed to forward details of toolkits available.

**Action: Cllr Holt to forward details of local action planning toolkit to CCC**

b. New: none

**6 Roads in CCC Area**

a. *Matters arising from minutes of previous meeting:*

- Item 6a (Denhead/Road Safety): Actioned: Secretary confirmed the CCC Denhead road safety submission had been re-sent to Mr Stirling at FC on 19 September 2019 and a response had been received on 3 October. A copy of this correspondence was circulated (**Attachment 1**), but CCC noted a rationale for refusing a speed limit

reduction had not yet been provided. A reply to CCC's follow-up request for this rationale was awaited. Denhead residents had provided responses and feedback to information provided to date by Mr Stirling and CCC asked the Secretary to forward these to Mr Stirling in support of the submissions for a speed limit reduction and improved warning signage on Q14, copied to the three FC councillors.

**Action: Secretary to forward residents' comments to Mr Stirling**

## 7. Finance and Accounts

### a. *Matters arising from minutes of previous meeting:*

- Item 7a (Participatory Budgeting): Higham Toll: Secretary confirmed it had not been possible to make an application for participatory budget grant for Higham Toll paving as the deadline had passed. Cllr Holt suggested an application for a Community Planning grant might be successful as there were still funds available.

**Action: Cllr Holt to forward application form; Chairman to liaise with Secretary to submit application**

Cllrs Holt and Docherty suggested it would be helpful if a CCC representative could attend the next East Neuk Forum on 20 November, when maintenance of green spaces would be raised.

- b. Item 7b (Funding for Community Councils): Actioned. Cllr Docherty confirmed Ms Janice Laird will attend the CCC November meeting

## 8 Community Emergency Plan

### a. *Matters arising from minutes of previous meeting:*

- Item 8 (ENCEPT): Actioned. Secretary confirmed ENCEPT had been informed that CCC would not be joining and this had been acknowledged.
- Item 8 (CCC Plan): Actioned. A meeting had been held on 9 October, attended by Chair, Secretary and BT, to discuss the draft CCC Community Emergency Plan. BT had agreed to act as the primary Emergency Contact and the Chair agreed to act as deputy Emergency Contact. BT agreed to seek funds for emergency planning kit, to be stored at Cameron Hall, from Scottish Resilience Group.

**Action: BT to apply for funds for emergency kit**

Secretary confirmed that any involvement by CCC with work to support vulnerable people during an emergency would have to comply with data protection requirements and paperwork was being prepared to cover this.

Chair to check with FC Head of Legal Services, Morag Ferguson, that CCC insurance does provide sufficient cover for CCC members and volunteers for contributions to support work during an emergency.

**Action: Chair to contact FC Head of Legal Services re insurance cover**

Chair confirmed that when CCC draft emergency plan is agreed, BT will submit it to FC emergency planning section for approval.

## 9 Fife Councillors' Update

- Cllr Holt reported there were ongoing concerns relating to the recently agreed Out-of-Hours urgent care provision and that the OOH working group continued to work towards a resolution.
- Cllr Docherty reported on the EU Settlement Scheme. It was agreed to provide information on this on the CCC website.

**Action: Secretary to forward information to Web administrator**

## **10 AOCB**

- a. VE Day 75: Secretary circulated information received (Attachment 2) from the Armed Forces Charity SSAFA on proposed UK-wide plans to commemorate VE Day 75 in May 2020.
- b. C41: Concerns from members of the community were reported to CCC about the condition of road C41. It was agreed the Secretary would contact Nigel Hampton at FC with CCC's request that this road be resurfaced, rather than just patched. Cllr Holt agreed to contact Mr Hampton also.

**Action: Secretary and Cllr Holt (separately) to contact N Hampton at FC re C41**

- c. Broadband: A public meeting called by Willie Rennie MSP on 24 October to discuss broadband coverage was noted.
- d. Northbank development: Chair reported his intention to meet developer to discuss what may be mutually beneficial regarding facilities on site and the broader community. It was reported to CCC that SEPA has yet to confirm the CAR licence is in place for the site.

## **11 Date of next meeting**

The next meeting will be held on 20 November 2019, 6.30pm, Cameron Parish Hall.

## **End of meeting**

Proposer:

Seconder:

Date: