



Minute of the Meeting of Cameron Community Council  
Wednesday 21 August 2019 at 6.30 pm  
Cameron Parish Hall

**Community Councillors Present:** Gordon Ball, Ian Cameron, Katherine Christie, John Picken (Chair), Jay Spankie, Innes Wright

**Ex Officio members present:** -

**1 Apologies**

Bruce Thomson, Cllr Linda Holt, Cllr John Docherty, Cllr Bill Porteous, Community Police Team representative

**2 Community Police Team: Update**

The Secretary reported on the written update from the Community Police Team. Between 1 July and 18 August 2019 there were 490 calls to the police from the St Andrews area, but none were specific to the Cameron area. Additionally, there had been community engagement activity relating to road safety, liaison with retailers and tourists in the summer months and investigations following a spate of cycle thefts. Local initiatives in relation to anti-social behaviour were highlighted.

The Chair reported on a recent visit with the Police Wildlife Welfare Officer who urged those in the community with concerns (eg, hare coursing) to call the police on 101.

**3 Approval of minutes of previous meetings**

The minutes of the meeting of the previous CCC, on 15 May 2019, were approved as an accurate record.

**4 Matters arising minutes of previous meeting, not otherwise on this agenda**

a. Item 2 (East Neuk Emergency Planning):

- Draft CCC emergency plan: Actioned (Attachment 7). CCC to consider the draft and discuss and finalise at next meeting

**Action: CCC to discuss and finalise Emergency Plan**

- Confirmation of updated insurance cover: Actioned

b. Item 9b (Peat Inn solar lights): c/f to next meeting

**Action: Cllr Docherty to follow up**

**5 Planning Applications for CCC attention**

a. *Matters arising from minutes of previous meeting:*

- Item 5a (North Bank Farm): Chair to make formal complaint to FC: Actioned. The Chair also reported a telephone conversation with FC Planning Officer that confirmed Planners were aware of site issues. The Chair had also contacted the FC Enforcement Officer but to date there had been no reply.

Cllr Holt provided a written update that the site allegedly still did not have a CAR licence from SEPA but that construction works were progressing; there was no confirmation that FC would pursue enforcement actions; community was encouraged to report any breach of planning conditions to FC via the online form.

- Item 5a (Permitted Use): Chair reported that FC seemed aware of the site.
- Item 5b (19/00546/FULL, Erection of crematorium etc, Lathockar St Andrews). Secretary to forward CCC's comments to FC Planning dept: Actioned. The Secretary reported that a response from @rchitects Scotland outlining plans for landscaping the site had been filed (Attachment 1), and that on 15 August 2019 the application had been approved, with conditions.

## 6 Roads in CCC Area

### a. *Matters arising from minutes of previous meeting:*

- Item 6a (Denhead/Road Safety): Update. The Secretary circulated correspondence with FC to date (Attachment 2) in relation to requests sent in April 2019 on road safety measures in Denhead. CCC expressed dissatisfaction with the poor response to one part of CCC's request (speed limit) and non-response to the remainder of the request (road signage, road condition etc). CCC asked the Secretary to re-submit its requests on road safety measures in Denhead to FC with the request for a properly considered and timely response.

**Action: Secretary to re-submit Denhead road safety submission to FC**

- Item 6a (Road signs): Actioned.
- Item 6b (Radernie): c/f to next CCC meeting

**Action: Cllr Docherty to forward Radernie Speed Check report to CCC**

## 7. Finance and Accounts

### a. *Matters arising from minutes of previous meeting:*

- Item 7a (CCC Grants/Higham Toll): Grant application: Actioned. The Chair confirmed St Andrews Community Trust had awarded a grant of £500 to CCC for new picnic tables and benches for Higham Toll. CCC expressed its gratitude for this grant.

There was discussion of the state of the grass at Higham Toll: Cllr Holt's update outlined an apparent dispute between FC Parks and Transportation departments over responsibility for this area, now resolved as being Transportation's responsibility. Cllr Holt confirmed sending a request for an action plan for upkeep.

- Item 7b (2018/19 accounts): Actioned

- ### b. Participatory Budgeting:
- This new FC process for applying for funds for local community projects in the East Neuk was intimated to CCs in August 2019. CCC agreed a grant could be used to improve the amenity at Higham Toll by paving areas for the new picnic tables. Chair agreed to provide costings to the Secretary for an application to be made by the deadline on 2 September 2019.

**Action: Chair to provide costings to Secretary; Secretary to make online application**

## 8 Fife Licensing Board

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- CCC noted receipt in July 2019 of an application for variation (major) premises licence for the Peat Inn. Following circulation of this information within CCC in July, no objections had been raised.

## 9 Out of Hours Update

CCC noted receipt of a letter from FHSCP to all CCs in Fife of 21 July 2019 (Attachment 3). It confirmed the IJB's approval of the implementation of the revised model for flexible delivery or Out of Hours Urgent Care in Fife and related policies.

## 10 Fife Councillors' Update

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## 11-AOCB

- a. Public telephone boxes, BT consultation: Information on this consultation had been received in August (Attachment 4). It confirmed BT will remove the payphones at Lathockar, Peat Inn and Radernie (Peat Inn payphone had been used three times in the last year, the other two had not been used in the last year). BT offered community groups the opportunity to purchase and 'adopt' their payphone for £1.00. CCC considered and declined this opportunity. CCC agreed to place information on the CCC website.

**Action: Secretary to forward text on payphone consultation to website administrator**

- b. Fife Children's Panel Recruitment: Information on this recruitment campaign (21 August to 17 September) had been received. CCC agreed to place information on the CCC website.

**Action: Secretary to forward text on Children's Panels to website administrator**

- c. Community Council Development Day, 14 September 2019. Information on this training day was circulated (Attachment 5).

- d. Fife Council 'Let's Talk about Play Spaces' consultation. Information on this consultation was circulated (Attachment 6). CCC agreed to place information on the CCC website.

**Action: Secretary to forward text on play spaces consultation to website administrator**

- e. GDPR Toolkit for Community Councils. The Secretary reported a free toolkit on GDPR compliance had been made available to CCs in Fife, and that this exercise would be downloaded and completed for CCC.

**Action: Secretary to complete GDPR toolkit for CCC**

## 12 Dates of Meetings, 2019-20

CCC agreed to continue meeting monthly on the 3<sup>rd</sup> Wednesday of the month (except July and December) in 2019-20. Secretary to confirm dates and book Hall.

**Action: Secretary to confirm meeting dates and hall bookings for 2019-20**

## 13 Date of next meeting

The next meeting will be held on 18 September 2019, 6.30pm, Cameron Parish Hall.

## End of meeting

Proposer:

Seconder:

Date: